



**THE HONOURABLE MADAM JUSTICE COLLIS**  
**HIGH COURT GAUTENG DIVISION PRETORIA**  
**HIGH COURT BUILDING, 5<sup>TH</sup> FLOOR, CHAMBERS 5.8**  
C/O PAUL KRUGER AND MADIBA STREETS, PRETORIA, 0002  
PRIVATE BAG X67, PRETORIA, 0001  
TEL: +27 12 315 7451

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**16 NOVEMBER 2021**

**TO: ALL LEGAL PRACTITIONERS**

**UNOPPOSED APPLICATIONS DIRECTIVE FOR MATTERS BEFORE COLLIS J - 18 NOVEMBER 2021**

1. Kindly find the attached Unopposed Applications roll for matters to be dealt with by Judge Collis on Thursday, 18 November 2021.
2. Kindly take note that there will be no open court appearances. All matters will be dealt with by way of videoconferencing through Microsoft Teams. The hearing will commence at 10h00 using Microsoft Teams. Kindly join the hearing 30 minutes before 10h00 in order for us to attend to all technicalities ahead of court, to ensure that we are ready to commence with court at 10h00.
3. In order for the court to consider the matter, parties should ensure that their documents and that the pleadings and notice of set down are uploaded onto Caselines. The Draft Court Order should set out the date of hearing, Judge's name (i.e Judge Collis) and the manner in which the matter will be heard (i.e Microsoft Teams), and name and details of Counsel/Practitioner and those of the instructing attorney should appear at the end of the draft.

4. Attorneys for the Applicant should also ensure that a compliance declaration is uploaded onto Caselines, failing which the matter will be removed from the roll.
5. Kindly take further note that all the relevant documents should be uploaded onto Caselines by close of business 16 November 2021. Documents uploaded outside of the stipulated times will not be considered and will result in the matter being removed from the roll.
6. Matters will be dealt with in numerical order. Counsel/Practitioners appearing before the court should be robed. Counsel/Practitioners not addressing the court should mute their microphone and switch off their camera.
7. The decorum of the court is to be maintained at all times.
8. Notices of removals should be uploaded onto Caselines platform.

Trust you find the above in order.

Kind Regards

**Mr. Ronewa Vhumbane**

**Registrar to Honourable**

**Madam Justice Collis**

**Gauteng Division Pretoria**

**Office: 5.8 /5th Floor**

**Cellphone: 073 368 8454**

**Email: [RVhumbane@judiciary.org.za](mailto:RVhumbane@judiciary.org.za)**