



HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA
FROM THE CHAMBERS OF MADAM JUSTICE MOLEFE

DIRECTIVE

UNOPPOSED MOTION COURT BEFORE JUDGE MOLEFE

CASELINES:

- Once the roll is available Judge Molefe will access the matter using Caselines.
- All necessary documentation is to be filed on Caselines.
- Where possible, Judge Molefe will leave a "widely shared note" on Caselines for your attention.
- Once this note is made, no further documents are to be uploaded without the Judge's express permission (obtained through Christinah via an email request).
- **Do not** respond to this note on Caselines.
- No submissions on Caselines are permitted –any submissions are to be contained in a Practice Note (or Short Heads of Argument) which are to be emailed to ChMsimango@judiciary.org.za
- If documents are uploaded without permission the matter will be struck from the roll and costs will be disallowed.
- If a draft order is sought on the Caselines note, it is to be emailed to ChMsimango@judiciary.org.za in word format by no later than 13h00 the day prior to the hearing. Failure to do so will cause the matter to be removed.

IN PERSON LITIGANTS:

- In the event that there are parties in person for the matter – those parties must attend court and proceed to the 6th floor courtroom – court 6F / 6G where they will be assisted with the virtual hearing.

MS TEAMS:

- All hearings will be done virtually via the MS Teams platform.
- Parties will be notified by email indicating that their matter will be heard by MS Teams and the link will be included.
- This email can be expected by 12h00 a day before the matter is going to be heard.
- Counsel must be robed on the platform.

- Counsel must be logged into the platform by 09h50.
- Please switch off your video and mute your microphone unless you are addressing her ladyship.
- Please refrain from sitting near windows as the light is distracting on the platform.

ORDERS:

- Granted orders will be uploaded on Caselines.
- It is the responsibility of the attorneys to ensure that the order reflects the correct information.

Thank you.



Kind Regards

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