

REPUBLIC OF SOUTH AFRICA



**IN THE HIGH COURT OF SOUTH AFRICA
GAUTENG DIVISION, PRETORIA**

JOINT URGENT COURT DIRECTIVE:

(11 – 15 DECEMBER 2023)

BEFORE THE HONOURABLE JUSTICE MINNAAR AJ *et* DE VOS AJ:

1. Take note that the Practice directive dealing with urgent applications will be strictly applied.

In this regard:

- 1.1 Matters that were not ready at the close of the roll, that is **12h00 on Thursday 7 December 2023**, and files where the Judge's secretary has not been invited to Caselines, will not be allocated and will be struck unless there is good cause or exceptional circumstances shown in an affidavit to explain same. Any difficulties encountered must be communicated to the Judge's secretary timeously.
- 1.2 In all applications a practice note must be filed setting out the following:
 - 1.2.1 The grounds of urgency;
 - 1.2.2 Nature of the relief sought;
 - 1.2.3 Total number of pages;
 - 1.2.4 An indication as to which portion of the papers must be read;
 - 1.2.5 The estimate duration of the matter; and
 - 1.2.6 Contact details of the legal practitioner, which must include both cell phone number and email address.
- 1.3 Applications without practice note, will be struck from the roll.
- 1.4 Master bundles must be properly indexed and paginated. Each document must be individually identified, including annexures. If not, the application will be struck from the roll.
- 1.5 Save with the leave of the Judge, no documents (save for heads of argument) may be uploaded after 16h00 on Thursday 7 December 2023.

- 1.6 In all opposed applications, heads of argument, by all parties, must be uploaded by no later than 14h00 on Friday 8 December 2023.
2. Unless otherwise specified, all application will be heard in open court on the date and time allocated.
 3. An allocated roll will be published by 16h00 on Friday 8 December 2023.
 4. Parties must attend to notes made by the Judge on Caselines as a matter of urgency.
 5. All applications must be properly issued by the Registrar seated at the General Office in the High Court Building, with the exception of applications brought outside of the ordinary court hours, before the secretary to Acting Justice Minnaar (as the senior judge) is approached for the enrolment of applications.
 6. The contact number for urgent applications to be heard **out of ordinary court hours is 068 104 7107**. The number is **not to be used for general enquiries** or for any issue other than urgent applications to be heard **out of ordinary court hours. The phone will only be answered after normal court hours.**
 7. Communication relating to matters before Acting Judge Minnaar may be directed to Ms Nobuntu Mbatha via email at NoMbatha@judiciary.org.za, or telephonically on 012 492 6900 or physically in office 235, 2nd Floor at the Palace of Justice; and

Communication relating to matters before Acting Judge De Vos may be directed to Ms Molebogeng Raseroka via email at MRasereoka@judiciary.org.za, or telephonically on 012 315 7453 or physically in office 2.12, 2nd floor at the High Court Building.
 8. Please be advised that the urgent roll before Acting Justice Minnaar will be called in terms of the issued allocated for 11 -15 December 2023 in **open court, Court 4B at 10h00**.
 9. Matters before Acting Justice De Vos will be called in terms of the issued allocated roll in **open court, Court 4C at 10h00**.
 10. Applications heard out of the ordinary court hours will be heard via Microsoft Teams at a time indicated by the respective Judge.
 11. Parties must have a copy of the draft up available to be handed up in court.
 12. Service of process in all urgent applications shall comply with the Rules of Court. Where an agreement was reached by all the representatives of all parties to vary the requirements of the Rules to facilitate a wholly electronic exchange of papers, this must be specifically stated in the practice note.

Regards

Nobuntu Mbatha

Secretary to the Honourable Judge Minnaar AJ

Palace of Justice, Second Floor

Office 235 Palace (012 492 6900)