



REPUBLIC OF SOUTH AFRICA

**OFFICE OF THE HONOURABLE MADAM JUSTICE KHUMALO
HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA**

Pretoria High Court Building, c/o Madiba & Paul Kruger Streets, Room 3.6

Tel: (012) 492 6726 E-mail: evandermerwe@judiciary.org.za

10 June 2024

Dear Advocate/Sir/Madam

UNOPPOSED MOTIONS
BEFORE THE HONOURABLE JUDGE KHUMALO (Ms)
2024 : Term 2 : Week 9 : 11 and 13 June 2024)

1. **Kindly be advised that there will be no physical court appearance for the proceeding on 11 and 13 June 2024. The proceedings will be virtual using the MS Teams platform.**
2. **The links for the respective day will be made available to litigants on the Pretoria Attorneys Association's WhatsApp groups, it will not be sent to each litigant individually.**
3. A Practice Note comprehensively indicating the issues to be decided upon in the matter must be uploaded on Caseline as well as to be emailed to the email addresses below by no later than 12h00 on Monday 10 June 2024, for matters to be heard on Tuesday 11 June 2024 and no later than 12h00 on Wednesday 12 June 2024 for matters to be heard on Thursday 13 June 2024. Failure to file a comprehensive Practice Note will result in the matter being struck off the roll.
4. **The Practise Note must contain detailed contacts particulars (Cell numbers and email addresses).**
5. A proposed Draft Order, in word format, must be uploaded under a newly created section on Caseline with the heading Draft Order and the date of hearing. Any and all attachments to the proposed Draft Order must be filed thereunder as well. The proposed Draft Order must contain the Judge's Name, correct date, correct case number and correctly spelled



parties. **Generic proposed Draft Order filed previously will not be accepted.** In the event that there are amendment to be effected on proposed Draft Orders such must be filed before the end of the day of hearing.

6. No further documents are to be uploaded after the cut-off time indicated in the practice manual as read with the practice directive of this court unless with the express permission of the Honourable Judge Khumalo. Non-Compliance will result in the matter being removed from the roll due to papers not being in order.
7. In the event that a matter does not appear on the roll, the instructing Attorney is to prepare an affidavit on all the steps taken, as per the directive, to have had the matter enrolled. The matter will then be considered for enrolment. The filing of the affidavit must comply with the timeframes set of in paragraph 3 above.
8. In matters that is under the section on the roll of not displaying documents on Caseline, such will be removed if no steps are taken by the litigants to rectify access to the documents before the timeframes set out in paragraph 3 above.

Yours faithfully

(ELECTRONICALLY GENERATED: NOT SIGNED)

Mr E van der Merwe

Judge's Secretary

The Honourable Judge KHUMALO (Ms)

Tel No: (012) 492 6727

Cell No: 083 644 3211 (WhatsApp only)

E-mail: evandermerwe@judiciary.org.za & evandermerwe.judiciary@gmail.com