



CHAMBERS OF HONOURABLE MADAM JUSTICE MENTZ, AJ
HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA
Gauteng Division, High Court Building, C/o Madiba & Paul Kruger Streets,
Office 6.8, 6th Floor Tel. (012) 492 6787/ 076 114 2763
E-mail: PDithipe@judiciary.org.za

DIRECTIVE OF MENTZ AJ FOR UNOPPOSED MOTIONS SET DOWN

FOR 15, 17 AND 19 JULY 2024

1. All matters will be heard in open court starting at 10:00 and matters will be called in accordance with seniority.
2. Practitioners can introduce themselves in open court when they call their matter.
3. The complete bundle, practice note and draft order must be uploaded onto Caselines at least 3 (three) clear court days before the hearing of the matter. After this time no further documents may be uploaded without the express permission from the presiding Judge, obtained through the Judge's Registrar (PDithipe@judiciary.org.za) via an email request.
4. The practice note must clearly indicate/contain:
 - 4.1 the nature of the application and at what section and pages the application can be found;
 - 4.2 where the notice of set-down and proof of service of can be found;
 - 4.3 a short summary of the submissions that will be made.
5. Draft orders must be uploaded in Word format on CaseLines. Practitioners appearing are also to hand up hard copies of all draft orders in duplicate at the hearing of their matters. The draft order must indicate:

- 5.1 the date of hearing;
 - 5.2 the judge's name: Mentz AJ;
 - 5.3 that the matter is heard in open court;
 - 5.4 the name and contact details of counsel and the instructing attorney.
6. Practitioners are referred to the provisions contained in paragraph 26 of the Consolidated Practice Directive 1/2024 (as amended on 12 June 2024). Matters that do not comply with these provisions or do not appear on CaseLines may result in it being struck or removed from the roll.
 7. Court orders will be uploaded onto CaseLines. It is the responsibility of the attorneys to ensure that the order reflects the correct information.

Kinds regards

Mr Peter Dithipe
Secretary to the Honourable Judge Makhoba
High Court of South Africa Gauteng Division, Pretoria