

REPUBLIC OF SOUTH AFRICA



IN THE HIGH COURT OF SOUTH AFRICA
GAUTENG DIVISION, PRETORIA

URGENT COURT ROLL & DIRECTIVE:

(14 February 2025)

BEFORE THE HONOURABLE MADAM JUSTICE TEFFO J

JUDGE'S SECRETARY: Nelisiwe Madonsela

CONTACT NUMBER: 012 492 6729

EMAIL ADDRESS: NMadonsela@judiciary.org.za

1. Please be advised that there will be a roll call for all urgent matters before Teffo J. The roll call will be conducted on Tuesday, 18 February 2025 **in open court at 10h00**.
2. All applications must be properly issued by the Registrar seated at the General Office in the High Court Building, with the exception of applications brought outside of ordinary court hours, before Ms. Madonsela and approached for the enrolment of applications.
3. The contact number for urgent applications to be heard **out of ordinary court hours is 068 104 7107**. The number is **not to be used for general enquiries** or for any issue other than urgent applications to be heard **out of ordinary court hours. The phone will only be answered after normal court hours**.
4. Applications before Judge Teffo J will be heard in open court **at 10h00 unless stipulated differently in consultation with the parties**.
5. Applications heard out of the ordinary court hours will be heard via Microsoft Teams at a time indicated by the Judge.
6. Due to the time constraints imposed by the nature of urgent court, no consideration will be given to documents belatedly filed, save in exceptional circumstances. **A satisfactory explanation must be incorporated in the practice note**.
7. Parties **must** ensure that all papers necessary for the urgent hearing are uploaded by no later than Monday, 17 February 2025 at 10h00.

8. In all applications a Practice Note must be filed setting out the following:
 - a. The grounds of urgency;
 - b. Nature of relief sought;
 - c. Total number of pages;
 - d. An indication which portion of the papers must be read;
 - e. The estimated duration of the matter; and
 - f. Contact details for the legal practitioners, much include both cellphone numbers and email addresses.
9. A matter **will be struck from the roll where parties have failed to file a Practice Note, unless there is good cause or exceptional circumstances**. Parties must upload on CaseLines a copy of the draft order.
10. Save with the leave of the Judge, no documents (save for heads of argument) may be uploaded after 10h00 on Monday 17 February 2025.
11. In all opposed applications, heads of argument of Applicant parties in each matter must be uploaded by no later than 14h00 on Sunday 16 February 2025 and Respondents to file no later than Monday, 17 February 2025 at 10h00.
12. **Practitioners are reminded of the normal Rules and practice pertaining to the bringing of urgent court applications and are urged to take note of the Memorandum to Practitioners *in re: Procedure in the Pretoria Urgent Motion Court*.**
13. Service of process in all urgent applications shall comply with the Rules of Court. Where an agreement was reached by all the representatives of all parties to vary the requirements of the Rules to facilitate a wholly electronic exchange of papers, this must be specifically stated in the practice note.
14. Where parties have settled the matter, the Judge's Secretary must be notified immediately.

Regards

Nelisiwe Madonsela

Secretary to the Honourable Judge Teffo J

Third Floor, Room 3.9