

Deon Gericke

From: Christinah Msimango <ChMsimango@judiciary.org.za>
Sent: Saturday, 03 September 2022 16:30
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Cc: Rector Kganedi
Subject: DIRECTIVE: URGENT COURT BEFORE ACTING MADAM JUSTICE NDLOKOVANE AJ: 05 - 09 SEPTEMBER 2022
Attachments: DIRECTIVE FOR URGENT APPLICATIONS BEFORE NDLOKOVANE AJ - 05 to 09 September 2022.docx

Dear All

Please see attached further Directives from the chambers of the Honourable Acting Madam Justice Ndlovane for your attention.



OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

Warm Regards

Mrs Christinah Msimango

Judge's Secretary

Office: 244 At the Palace of Justice

Gauteng High Court, Pretoria Division

Cnr Madiba & Paul Kruger Street

Tel: 012 314 9078

Email: ChMsimango@judiciary.org.za

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OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

THE HONOURABLE JUSTICE NDLOKOVANE AJ
HIGH COURT GAUTENG DIVISION PRETORIA
HIGH COURT BUILDING
C/O PAUL KRUGER AND MADIBA STREETS, PRETORIA, 0002
PRIVATE BAG X67, PRETORIA, 0001

02 SEPTEMBER 2022

TO: ALL LEGAL PRACTITIONERS

URGENT APPLICATIONS DIRECTIVE FOR MATTERS BEFORE NDLOKOVANE AJ
05 to 09 SEPTEMBER 2022

1. Kindly find the attached allocated Urgent Applications for matters to be dealt with by Acting Judge Ndlovane.
2. Kindly take note that all matters will be heard in open court C at the Palace of Justice (roll call). Matters will be called chronologically according to the roll number and thereafter the judge will convey the specific date when a matter will be heard in the week. Introductions at 09h15 in chamber 244 Palace of Justice. The hearing of roll call will commence at 09h30
3. Please note that if your matter on the roll appears on court online, it means that you did not create a bundle on court online, parties are further requested to create bundle on court online so that your matters can appear on case lines and for assistance with this regards, please make contact the court online call centre 010-493 2600.

4. In all matters(opposed and unopposed),a practice note as well as Heads of arguments must also be served and filed by all parties concerned. The practice note must indicate at least the following
 - 4.1 particulars and contact details of the legal practitioners
 - 4.2 nature of relief sought
 - 4.3 total number of pages
 - 4.4 a brief summary of the factual as well as legal issues involved
 - 4.5 a clear indication of which portions to be read and which not
 - 4.6 the main issues for consideration
 - 4.7 a brief summary of urgency or absence thereof
 - 4.8 whether or not there was service by the sheriff
 - 4.9 estimated duration
5. Parties should ensure that the **Draft Court Order** are **uploaded onto Caselines on the day of the hearing**. The Draft Court Order should set out the **date of hearing, Judge's name** (i.e Acting Judge Ndlovane) and the manner in which the **matter will be heard** (i.e Microsoft Teams), and name and details of Counsel/Practitioner and those of the instructing attorney should appear at the end of the draft.
6. Attorneys for the Applicant should also ensure that a **compliance declaration and certificate of urgency** are **uploaded onto Caselines**, failing which the matter will be **removed from the roll**.
7. Kindly take further note that all the **opposing documents** should be **uploaded onto Caselines** by Thursday **01 September 2022 before 12h00**. The parties should send an email to Ms Christinah Msimango at ChMsimango@judiciary.org.za to ask for indulgence from the Judge.

8. In all proceedings, Counsel/Practitioners appearing before the court should be robed for the hearing. Counsel/Practitioners not addressing the court should **mute their microphone and switch off their camera.**
9. The decorum of the court is to be maintained at all times. Please be advised that it is not protocol to contact a judge personally, either by way of an e-mail or a phone call.
10. Notices of removals should be uploaded onto Caselines, and convey same telephonically to Ms Msimango.

Trust you find the above in order.

Kind Regards

Registrar to Honourable

Justice Ndlovane AJ

Gauteng Division Pretoria