



HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA
FROM THE CHAMBERS OF MADAM JUSTICE HAUPT AJ

17 April 2025

DIRECTIVE
TERM 2

WEEK OF 21 APRIL 2025

**(INCLUDING EASTER WEEKEND FROM 18h00 ON FRIDAY, 18 APRIL 2025 – MONDAY,
21 APRIL 2025)**

URGENT APPLICATIONS BEFORE HAUPT AJ

GENERAL

1. This is the main directive for Haupt AJ for her Urgent Court of the week of 21 April 2025.
2. The roll will be circulated in due course.
3. Counsel appearing are to introduce themselves in open court.
4. If matters were not ready at time of filing on Thursday, 17 April 2025 (i.e all relevant affidavits filed, the application indexed and paginated and a practice note filed), they will not be heard unless there is good cause or exceptional circumstances.
5. An allocation by Haupt AJ does NOT mean that the matter is considered sufficiently urgent to hear on the merits. Submissions will need to be made regarding the grounds of urgency.
6. If there is non-compliance with this practice directive, the matter will be struck from the roll, unless good cause is shown for non-compliance.

7. It is pointed out that there is a growing tendency to abuse the urgent court in two ways:
- firstly**, to set matters down which are not ripe for hearing, not urgent or in which urgency is self-created;
- secondly**, the urgent court is **NOT** intended to hear complex factual and/or legal issues set out over hundreds of pages which take a long time to consider and finalise. This clogs up an extremely busy court and prevents other deserving matters from being heard. **These complex/long matters are to be removed from the roll and the parties are to seek an allocation from the Deputy Judge President** in a special court on a future date (of Practice Manual, Annexure "A" to 13.24 par [4] sub par (10) and (11) page H2-141).

HEARING

8. There will be roll call in open court on **Tuesday, 22 April 2025 at 10h00**.

OPPOSED

9. In all opposed matters, a hard copy of the heads of argument are to be delivered to the judge's secretary by 9h00 on Tuesday, 22 April 2025 together with an authorities bundle.

REMOVALS / SETTLEMENTS / UNOPPOSED MATTERS

10. In matters that are removed / settled /unopposed – draft orders are to be emailed to Cmahlatsi@judiciary.org.za thereafter the matter will be unfrozen so that you can upload same. Counsel is to appear to make the draft an order of court.

COURT ONLINE / CASELINES

11. All matters must be created on caselines and the necessary documentation must be uploaded by Thursday, 17 April 2025.
12. Ensure that Cmahlatsi@judiciary.org.za is invited to your matter.

13. The matters will be frozen by 16h00 on **Thursday, 17 April 2025** and no further documents may be filed without the judge's specific written permission obtained by email. If documents are uploaded without permission the matter may be struck from the roll.
14. No piece-meal filing of affidavits will be allowed.
15. **All court bundles are to be fully uploaded to Court Online and/or Caselines.** If any problems are experienced the judge's secretary must be contacted TIMEOUSLY. In the absence thereof, where links have not been populated timeously (see par 1 supra) or no link has been received, the matter will be struck from the roll/removed.
16. It is the duty of the applicant's attorney to ensure that there are no duplicate cases created on Court Online/Caselines and to ensure that the judge has received access to the correct matter. In the event that this does not occur, and matters remain unpopulated or the judge has not received access, the matter will not be heard and will be removed from the roll. In the event that a practitioner struggles to upload an application to Court Online/Caselines, an affidavit is to be prepared explaining what steps have been taken and why it was not possible to upload to Court Online and this must be sent to the judge's secretary. Haupt AJ will then give further directions.
17. Where no practice note has been filed the matter may be struck from the roll. The practice note is to set out the following (including the relevant CaseLines section / page reference):
 - 16.1 particulars and contact details of the legal practitioners;
 - 16.2 nature of the relief sought (without referring to the notice of motion);
 - 16.3 a brief summary of the factual and legal issues involved;
 - 16.4 a clear indication (without repeating the heads of argument) which portion of the papers must be read and which not;
 - 16.5 the main issues to be considered;
 - 16.6 a brief summary of the urgency, or absence thereof;

- 16.7 whether there has been service by the sheriff and if not, why not;
- 16.8 estimated duration;
- 16.9 whether the matter is opposed.

FAILURE TO FILE a practice note setting out all the above information, may result in the matter being struck from the roll and a punitive cost order being granted.

Kind regards,



Ms Charmaine Mahlatsi
Secretary to the Honourable Madam Justice Haupt AJ

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