



HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA
FROM THE CHAMBERS OF THE HONOURABLE ACTING JUDGE TSHITAKA
Palace of Justice, 2nd floor, room 216

27 JUNE 2025

TO: ALL LEGAL PRACTITIONERS

TSHITAKA AJ: DIRECTIVE FOR TRIAL DEFAULT JUDGMENT COURT ROLL:
30 JUNE 2025 TO 4 JULY 2025

JUDGE'S SECRETARY: Simoné Bhana

Email address: SBhana@judiciary.org.za

Tel: 012 492 9072

Mobile: 060 830 8406

1. Matters will be heard in **open court**, starting at **09H30** for matters on the roll of 30 June 2025 to 4 July 2025.
2. Matters that stood down from previous dates during the week will be called at **09H00** on the date set when the matter is stood down.
3. Introductions will be done in open court when a matter is called.
4. All settlements, postponements and/or removals must immediately be brought to the attention of the Registrar and the Judge, by way of a "widely shared note" on CaseLines, and by way of an email transmitted to SBhana@judiciary.org.za.
5. Settlements, removals and postponements will be called first.
6. Thereafter, matters will be heard in order of seniority of the practitioner arguing the matter.
7. Heads of argument, a draft order in WORD and all other court documents, to be

uploaded to CaseLines, no later than **16h00** on the day preceding the date of the hearing. Failure to comply may cause the matter to be removed from the roll.

8. Draft orders, which comply with the relevant requirements of this division regarding form and contents, to be uploaded to CaseLines in WORD. One (1) HARD COPY must be brought to court. The number on the roll and the usual disclaimer must be included.
9. A separate section 0, or any other number ensuring it is the top section, must be created AT THE TOP of the CaseLines and named "HEADS OF ARGUMENT AND RELEVANT DOCUMENTS", which shall include the following documents (where relevant):
 - 9.1 Notice of set down.
 - 9.2 Practice note.
 - 9.3 Strike out order.
 - 9.4 Suggested draft order in Word.
 - 9.5 Heads of argument.
 - 9.6 Latest actuarial report (report only without notices).
 - 9.7 Section 19 [f] affidavit(s) and AR Form.
 - 9.8 Merits concession / settlement (offer and acceptance).
 - 9.9 Confirmation of seriousness of injuries / HPCSA outcome.
 - 9.10 Order appointing *curator ad litem*.
 - 9.11 Report by *curator ad litem*.
 - 9.12 Contingency fee agreement.
 - 9.13 Consent to be appointed as Trustee / *curator bonis*.