



**DIRECTIVE: TRIALS / SPECIAL INTERLOCUTORY COURT BEFORE THE
HONOURABLE MADAM JUSTICE FRANCIS-SUBBIAH**

WEEK OF 13 April 2026 to 17 April 2026

09 April 2026

DIRECTIVE

1. All matters to be heard in open court. The court number will be published on the day roll which will be posted on the ground floor.
2. **Court and hearings will start at 10h00.**
3. Settlements, removals and postponements will be called first.
4. Matters may, thereafter, be called according to seniority.
5. Introductions will be done in open court.
6. All court documents must be uploaded by no later than 16h00, two days prior to the hearing date.
7. Draft court orders must be uploaded prior to commencement of the hearing. Two copies of the draft order must be handed up in court.
8. Complete details of the parties' representatives (including Counsel), Judge's name, date of hearing, manner in which the matter is heard and Court number must be included in the draft order.

9. Details of the Road Accident Fund must also be included in the draft order, i.e. claim handler and claim / link number (if available).
10. Matters that become settled, removed or postponed by agreement must be communicated by email to Ms M.Y Ndlovu at MasNdlovu@judiciary.org.za without delay.
11. The following disclaimer should be included in every draft order.

“This Order is made an Order of Court by the Judge whose name is reflected herein, duly stamped by the Registrar of the Court and is submitted electronically to the Parties/their legal representatives by email. This Order is further uploaded to the electronic file of this matter on Case Lines by the Judge or his/her Secretary. The date of this Order is deemed to be _____.“