



OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA

FROM THE CHAMBERS OF HONOURABLE JUSTICE LEDWBA AJ

TEL: 012 492 6729 /EMAIL: DlaminiT@judiciary.org.za CHAMBER 3.9

26 JUNE 2026

TO: ALL LEGAL PRACTITIONERS

**DIRECTIVE FOR UNOPPOSED MOTION COURT PROCEEDINGS BEFORE THE
HONOURABLE JUSTICE LEDWABA AJ FOR 30 JUNE & 02 JULY 2026.**

1. Matters will be heard **in open court** commencing at 10:00. The Court in which the matters will be heard will appear on the Day Roll.
2. Introductions will take place **at 09h30 in chamber 3.9.**
3. All documents must be uploaded on caselines no later than 13h00 two days prior to the hearing date. Failure to comply may cause the matter to be removed from the roll.
4. The Practice Note should state the nature of the application, the date, the number on the roll and contact details (including email address) of the legal practitioner, and must be filed on caselines.
5. **Removals and settlements will be called first.** Thereafter other matters will be heard according to the seniority of counsel.
6. In the event of a removal:
 - Create a removal folder at the top of the CaseLines profile,

- Counsel must give a full explanation for the removal (other matters could have been finalized in its place). Prepare on costs.
 - A draft order must be uploaded and a hard copy of the draft order for removal must be available at the hearing of the matter.
7. In the event of a removal or postponement, the judge's secretary must be informed timeously, in order to inform the judge not to read the papers.
8. In matters that have become settled:
- A separate profile called SETTLEMENT BUNDLE must be created.
 - A draft order must be uploaded and a hard copy of the draft order for removal must be available at the hearing of the matter.
9. **In all matters one hard copy of the draft order is to be handed up on the day of hearing.** Parties are to ensure that the case details, courtroom, and Acting Judges details e.g. **Ledwaba AJ** are correct on the draft order.

Kind regards

Thembisile Dlamini

Secretary to the Honourable Justice Ledwaba AJ