REPUBLIC OF SOUTH AFRICA

OFFICE OF THE HONOURABLE MADAM JUSTICE KHUMALO

HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA

Pretoria High Court Building, c/o Madiba & Paul Kruger Streets, Room 3.6

Tel: (012) 492 6726 E-mail: evandermerwe@judiciary.org.za

30 October 2026

Dear Advocate/Sir/Madam

DIRECTIVE - UNOPPOSED MOTION COURT

BEFORE THE HONOURABLE MADAM JUSTICE KHUMALO
2026 : Term 4 : Week 5 (02, 04 & 06 November 2026)

1. **Kindly be advised that the proceedings for Monday the 2nd of November 2026 and Friday the 6th of November 2026 will be held virtually.** The links to the proceeding will be circulated on the WhatsApp groups of the Pretoria Attorneys Association ("PAA"). The links also appears below. Court will commence at 10H00 and representative are to join at least at 09H45 is order to resolve technical issues to avoid delaying the proceedings.

2. **Wednesday the 4th of November 2026 is election day and a public holiday.**

3. A Practice Note comprehensively indicating the issues to be decided upon in the matter must be uploaded on Caseline as well as to be emailed to the email address below by no later than 12h00 the day before hearing (court days, excluding weekends). Failure to file a comprehensive Practice Note may result in the matter being removed from the roll due to papers not being in order.

4. **The Practise Note must contain detailed contacts particulars especially of the Legal Practitioner appearing (Cell numbers and email addresses) In the event that the person instructed to appear changes an additional updated Practice Note must again be filed before proceedings start.**

5. A proposed Draft Order, in word format, must be uploaded under a newly created section on Caseline with the heading 'Draft Order <*insert hearing date*>. Any and all attachments

to the Draft Order must be filed thereunder as well. The Draft Order must contain the Judge's Name, correct date, correct case number and parties details as per the papers.

6. **Orders granted virtually that needs amendment needs to be uploaded before the end of business of the day of hearing. In the event of not complying the availability of the order will be delayed**.

7. No further documents are to be uploaded after the cut-off time indicated in the practice manual as read with the practice directive of this court unless with the express permission of the Honourable Judge Khumalo (Ms). Non-Compliance may result in the matter being removed from the roll due to papers not being in order.

8. In matters that will not proceed, Legal Practitioner are urged to inform the Judge's Chambers as soon as possible.

9. In the event that a matter does not appear on any of the unopposed rolls for the days indicated above. The instructing Attorney is to prepare an affidavit on all the steps taken, as per the directive, to have had the matter enrolled. The matter will then be considered for enrolment. The filing of the affidavit must comply with the timeframes set of in paragraph 3 above. The writer hereof must also be notified per email.

10. In matters that is under the heading on the roll of "…THE UNDERMENTIONED COURT ONLINE MATTERS WERE NOT DISPLAYING DOCUMENTS ON CASELINE" litigants to rectify access to the documents on Caseline before the timeframes set out in paragraph 3 above by approaching the helpdesk official. The writer hereof must then be notifying that the matter have become accessible on Caseline in order to give the presiding officer access to prepare and to consider the application. If no steps are taken the matter will be removed or struck off for non-appearance.

11. The link for Monday, 02 November 2026

    https://teams.microsoft.com/meet/3463516097740634?p=Ow2ILnyt1xzmew7uFs

    Meeting ID: 346 351 609 774 063 4
    Passcode: V9fc3gH7

12. Wednesday, 04 November there is no court proceedings.

13. The link for Friday, 06 November 2026

    https://teams.microsoft.com/meet/3442210325973119?p=6I4g4jnCyQMcUwSSi7

Meeting ID: 344 221 032 597 311 9
Passcode: 7Hn6Pr2X

Yours faithfully

(ELECTRONICALLY GENERATED; NOT SIGNED)

Mr E van der Merwe

Judge's Secretary

The Honourable Judge KHUMALO (Ms)

Tel No: (012) 492 6727

E-mail: evandermerwe@judiciary.org.za & evandermerwe.judiciary@gmail.com