



**JUDGES' CHAMBERS
OFFICE OF HONOURABLE ACTING JUDGE LEBALLO
IN THE HIGH COURT OF SOUTH AFRICA
(GAUTENG DIVISION, PRETORIA)
2ND Floor, Palace of Justice, Room 249
Church Square and Paul Kruger Street, Pretoria
Telephone 012 314 9005
Email: Omolopa@judiciary.org.za**

31 AUGUST 2026

TO: ALL LEGAL PRACTITIONERS

DIRECTIVE FOR SIC ROLL ON THE 1st & 3rd SEPTEMBER 2026
BEFORE HONOURABLE JUSTICE LEBALLO AJ

1. All hearings will be conducted virtually via Teams and link will be provided.
2. Draft Orders must correctly indicate the Judge's name (i.e. **LEBALLO AJ**), date on which the matter was heard, in which Court and at the end of the draft order the party must indicate the name and contact details of their counsel and their instructing attorney.
3. A practice note is to be filed, on Caselines by no later than 16h00 on full court day before the date of set-down.
4. Stating the nature of the application, the date and number on the roll and contact details (including email address) of the legal practitioner.
5. Notices of removals or postponements which occur before 13h00 the day before the matter has been set down must be uploaded onto Caselines and also emailed to the email address
6. Parties must ensure that a case profile is created for their matter on Caselines and bundles/documents are uploaded thereto timeously.

7. The Court will deal firstly with postponement and/or removals and thereafter, matters will be heard in order of seniority of the practitioner arguing the matter.
8. To assist the Judge in the deliberation of the matters on his roll and to prevent matters from being struck, parties should ensure compliance with the relevant practice directives.
9. Since matters will be heard virtually introductions to the judge shall take place at upon calling of the matter by counsel.

Kind regards

Opulent Molopa

Secretary to the Honourable

Acting Judge Leballo